



*c/o Berkshire Regional Planning Commission
1 Fenn Street, Pittsfield, Massachusetts 01201*

Meeting Notice Berkshire Public Health Alliance

The next meeting of the Berkshire Public Health Alliance will be held on:
Thursday January 26, 2012 6:00 – 8:00
Second Floor Conference Room, Berkshire Regional Planning Commission
1 Fenn Street, Pittsfield, MA 01201
Directions: <http://www.berkshireplanning.org/about/directions.html>

AGENDA

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| Action |
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1. Approval of Minutes of November 10, 2011 meeting (6:00 – 6:05)
 - Update of action items
 2. Administrative updates (6:05 – 6:15)
 - Open meeting law notification
 - Ethics commission
 - Food at meetings
 - Communications - reclarification of responsibility/information flow/decision making among the Board, Host Agency and Program Manager
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- Subcommittees
 - Authority for Chair to act between meetings – grant applications , operational matters
 - BCBOHA role / involvement after 2/8/12
3. Subcommittee reports (6:15 – 6:20)
 - Staffing subcommittee update – Susan Timberlake recommended as Program Manager
 - Administrative Assistant update
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4. Update about DIG Implementation Grant (6:20 – 7:05)
 - Administration Update
 - Review of Work plan
 - Community Sign up for Alliance public health services
 - Revised Grant Budget
 - Wellness Intervention Plan (Draft) (meeting handout)
5. Public Health Nursing Program update (attachment) (7:05 – 7:45)
 - Community Innovative Challenge Grant update
 - Approval to submit American Public Health Association application
 - Approach to securing Public Health Nursing Services – Establish subcommittee/meeting
 - Warrant article language
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| Action |
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6. Open Agenda (7:45)
7. Next Meeting date (7:55)

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8. Adjournment (8:00)

In case of inclement weather, call the BRPC meeting cancellation line at 413-442-1521 ex 15 to learn if the meeting has been cancelled.

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