

# B . C . B . O . H . A .

BERKSHIRE COUNTY BOARDS OF HEALTH ASSOCIATION

## BCBOHA Executive Committee Meeting

September 22, 2011 – 3:30 PM

BRPC, 2nd Floor Conference Room, 1 Fenn St., Pittsfield, MA

Executive Committee Members Present: Richard Frost, Scott Koczela, Ellie Lovejoy, Mark Pruhenski

Executive Committee Members Absent: Andy Fisher, Al Hugabone

Others Present: Manny Serrano (North Adams)

BCBOHA Staff Present: Laura Kittross, Sandra Martin, Diane Persson

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### **3:50PM - Call to Order by President Mark Pruhenski**

- *Review of Minutes July 20, 2011*
  - E. Lovejoy motioned, R. Frost seconded, unanimous approval of minutes
- *Review of Contractor updates for May, June, July 2011*
  - R. Frost Motioned, E. Lovejoy seconded, unanimous approval of updates

### **Financial**

- *Grant Budget Reports*
  - There has been a 10% cut in Public Health Emergency Preparedness (PHEP) funding
    - S. Martin will no longer be working full-time
    - Mileage budget has been decreased
      - \$8,000 allotted for year; however, L. Kittross, S. Martin and D. Persson used ~ \$1,500 in one month
        - Largely due to Alliance work and Foundations Course, don't expect to continue to use at that rate
    - If anything unexpected comes up, it will be difficult to find ways to cover it
      - Have applied for several grants to supplement budget
  - E. Lovejoy motioned, S. Koczela seconded, unanimous approval of budget report
- *Treasurer's Report*
  - E. Lovejoy reports that her figures are in agreement with L. Kittross' through the end of August 2011
  - WMPHA will be sending an additional \$600 from LPHI monies
    - This money enables Board of Health members to attend trainings and for BCBOHA to put on trainings
  - S. Koczela motioned, R. Frost seconded, unanimous approval of treasurer's report

### **Old Business**

- *DPH DIG Grant / Berkshire Public Health Partnership Update*

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- L. Kittross shared map of progress
  - North Adams City Council will consider it next week
  - Becket Selectboard will vote next week
  - L. Kittross has a meeting with the new Director in Pittsfield and will discuss opportunity
- *Flu Vaccination Clinics*
  - L. Kittross passed out tentative budget
    - Clinics may not be possible without PHER funds and PHEP cuts
    - E. Lovejoy asked about why we get charged for advertising at all when it is a public health issue
      - Berkshire Eagle is very expensive
      - If schools are willing to do “all-calls”, advertising can be eliminated (\$1000)
    - The cost of buying vaccine could be eliminated if school aged children were all that were done, meaning that adults that came with them would be refused
    - Insurance increases costs dramatically
      - Malpractice only covers you while you are insured
        - Will not be covered when policy is cancelled, even if you were covered when the alleged incident occurred
      - Tail insurance for 1/3/5 years could provide continuing coverage for that period
      - Officers and Directors insurance
        - Insurance agent feels this would cover a malpractice lawsuit
    - Cost of running clinics
      - If 10 clinics were run, 911 shots would need to be given to break even (assuming all had insurance & we were reimbursed)
      - If 20 clinics were run, 1467 shots would need to be given to break even
    - Pro vs. Con
      - Great service
      - Very risky budget
      - It is already widely available (doctors and pharmacies) and being advertised (pharmacies are reaching out to community based organizations trying to set up clinics i.e.: at a church)
      - There is no panic like there was with H1N1 to entice people to get vaccinated
    - What if there were 3 or 4 big clinics?
      - If no vaccine was bought and there were 3 nurses per clinic and Fairview Hospital was willing to provide nurses to cover liability, 300 shots per clinic would be needed to break even
    - S. Koczela motioned, E. Lovejoy seconded, unanimous approval for withdrawing push for flu clinics and give vaccine to Fairview Hospital
- *PHER Wrap Up*
  - Sent back ~ \$70,000

- *PHEP Update – deliverables*
  - L. Kittross passed out deliverables for Budget Period 11 (8/10/11 – 8/9/12)
  - Budget cut by 10%
  - Deliverables are the same as last year with a few additional ones
    - Consistent with Public Health Preparedness Capabilities
      - 5 total (Community Preparedness, Emergency Operations Coordination, Emergency Public Information and Warning, Medical Countermeasure Dispensing, and Volunteer Management)
    - There is a chart at the end of the document with a timeline
      - Staff met and developed strategies to meet all deliverables
  - Everyone can review and bring back questions at the next meeting
- *IRAA Faith-based Project*
  - Funded by Western Regional Homeland Security Advisory Council
  - Focus groups throughout the County are happening now
  - Conference will occur in January or February 2012
- *Fall Dinner Update / Elections*
  - October 18<sup>th</sup>
    - Mike Cahill and Dr. Lorraine O’Connor are speakers
  - Elections
    - M. Pruhenski is acting President, will run for full term
    - Vacant Member at Large position
    - A. Hugabone’s Member at Large position will also be open
    - S. Koczela motioned, R. Frost seconded a nomination for Manny Serrano from North Adams to a Member at Large seat
- *Office Space*
  - 3 signs for building, one for lobby, one near elevator, and one for the door were reviewed
    - E. Lovejoy motioned, S. Koczela seconded, unanimous approval for spending money for signs (\$150)
  - New space will be ~ \$90 less than current one
    - E. Lovejoy motioned, R. Frost seconded, unanimous approval for moving into new space
- *Grant policy*
  - Because BCBOHA is a Countywide organization, it has only applied for grants for the entire County
    - Some grants only accept a certain number of towns or population
      - Does BCBOHA want to continue to only seek grants on a County level or develop a policy around how to select towns to include on those grants that limit the number of participants?
        - Vote tabled for next meeting

## **New Business**

- *2011-2012 Septic Installer Certification Program*
  - 2 New Certification Courses and 6 Recertification Courses have been scheduled throughout the County

- *MAHB Orientation Class – October 22*
  - Requirement of the Implementation Grant
  - Would like a train the trainer course so that we can train our own boards throughout the County
- *Change in date for October meeting*
  - Date conflicts with Totally Title 5 WMPHA seminar
    - Reschedule meeting for October 19, the day after the dinner
      - Will have new members

### **Miscellaneous**

- *BCBOHA Trailer*
  - R. Frost asked about the BCBOHA trailer
    - It has resources available to all Boards of Health (masks, gloves, body bags, etc.)
      - Suggested putting information in dinner packets as to what is available and how to access
      - Next Spring, going through and itemizing inventory will be a priority
- *Radios*
  - There are a total of 4 throughout the County, also available to Boards of Health during emergencies
- *Making the healthy choice the easy choice*
  - R. Frost's daughter is working on a grant from the CDC on obesity
    - Got big box stores and convenience stores to change the displays at check-out counters from candy to healthy snacks and small exercise toys (fruit, veggies, individually wrapped prunes, frisbees, jump ropes, etc.)
      - 7 large stores and 12 convenience stores participate
        - Great success
          - Maybe something that BCBOHA might consider

**5:22 – E. Lovejoy motioned, S. Koczela seconded, unanimous approval to adjourn**

**Next meeting: October 19, 2011 at 12:45PM 3rd floor conference room**